

Trust

Alaska Mental Health Trust Authority

REQUEST FOR PROPOSALS PEER-RUN RECOVERY ORIENTED PROGRAM RFP 19899

ISSUED MAY 5, 2026

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Proposals Due: 1:30 P.M., May 26, 2026
Deadline for Written Inquiries: May 20, 2026

IMPORTANT NOTICE: THIS RFP AND ALL APPENDICES ARE AVAILABLE FOR DOWNLOAD FROM THE STATE'S ONLINE PUBLIC NOTICE WEBSITE. APPLICANTS ARE RESPONSIBLE FOR MONITORING THIS WEBSITE FOR ANY SUBSEQUENT CHANGES OR AMENDMENTS THAT MAY BE ISSUED REGARDING THIS SOLICITATION.

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SECTION 1. GRANT PROGRAM INFORMATION

SEC. 1.01 INTRODUCTION AND PROGRAM DESCRIPTION

The Alaska Mental Health Trust Authority (Trust) is a state corporation that administers the Alaska Mental Health Trust, a perpetual trust, to improve the lives of beneficiaries. The Trust operates much like a private foundation, using its resources to ensure that Alaska has a comprehensive integrated mental health program. While the Trust is a state agency, it is completely self-funded and uses no state general fund dollars.

The Trust was created by congress before statehood. The state breached its trust duty by mismanaging the land. The settlement of the resulting mental health trust land lawsuit in 1994 created a Trust Authority consisting of seven trustees. The Trust was reconstituted with \$200 million and approximately one million acres of land. The Trust Authority contracts with the Alaska Permanent Fund Corporation to manage the cash assets and the Trust Land Office in to manage the land and other non-cash assets.

Today it is the duty of the Trust to provide leadership in the advocacy, planning, implementing, and funding of services and programs for Trust beneficiaries.

Trust beneficiaries include Alaskans who experience:

- Mental illness;
- Intellectual and development disabilities;
- Substance use disorders;
- Alzheimer’s disease or related dementia; or
- Traumatic brain injury.

Since the early 2000s, the Trust has supported peer-based services through grant funding. These services are often operated in partnership with community agencies and peer support professionals. Peers have been instrumental in the design, implementation, and operation of many peer-led organizations across Alaska.

Research shows that peer-based services positively influence individual recovery outcomes. Participants engaged in these services also report lower frequency of negative health events—such as recurrent substance use or emergency room visits—while receiving support¹.

In December 2025, the Trust issued a Request for Information (RFI) to understand the current landscape and scope of peer based services in Alaska. The Trust received seventeen letters. This Request for Proposals (RFP) builds upon information gathered from applicants.

This RFP will fund peer-based services that support individuals experiencing early or emerging behavioral health challenges, those who may be reluctant to engage with traditional mental health and/or substance use treatment, and those seeking support to maintain their recovery.

¹ Ashford, Robert D., et al. “Peer-Based Recovery Support Services Delivered at Recovery Community Organizations: Predictors of Improvements in Individual Recovery Capital.” *Addictive Behaviors*, vol. 119, 2021, article 106945. *ScienceDirect*, <https://www.sciencedirect.com/science/article/abs/pii/S0306460321001301>.

Per 20 AAC 40.220 – 20 AAC 40.245, the Trust has decided to award an authority grant for this project by competitive means.

SEC. 1.02 PROGRAM GOALS AND ANTICIPATED OUTCOMES

This RFP seeks to enhance or expand existing peer-led recovery support services for Trust beneficiaries. The proposed project must demonstrate a thorough understanding of the grant program goals and outcomes. Key anticipated outcomes include:

1. Improved participant outcomes: As peer-based services are implemented, participants will report greater feelings of connection, recovery, and wellness.
2. Strengthened organizational capacity: Funded organizations will develop the internal structures necessary to implement and sustain peer-based services, including exploring pathways to billing for services.
3. Evaluation and data readiness: Funded organizations will build the capacity to participate in required data and evaluation activities.

SEC. 1.03 PROGRAM SERVICES / ACTIVITIES

Proposed projects may include one or both of the following:

- Recovery community or drop-in centers providing peer-led groups (e.g., Clubhouse or similar membership models) to individuals diagnosed with mental health conditions, substance use disorders, or other conditions that qualify individuals as Trust beneficiaries.
- Peer support and recovery coaching (e.g., one-on-one support, group support, navigation and linkage to treatment and social services).

All funded projects are expected to be trauma informed and centered on resilience, empowerment, and individual autonomy.

Delivery Models

Services are to be delivered in person (fixed-site or community-based settings) or a combination of in-person and virtual options.

Expected Activities

All funded projects are expected to:

- Engage and support individuals with lived experience in service delivery, program design, and leadership roles.
- Utilize evidence-based or community-defined practices.
- Coordinate with local behavioral health providers, employment, housing, and healthcare partners.

SEC. 1.04 PROGRAM EVALUATION REQUIREMENTS AND REPORTING

As part of the program reporting and evaluation requirements, grantees must use a Results Based Accountability (RBA) approach and report on three performance areas, annually:

- How Much – service utilization, including unduplicated individuals served, number of peer support contacts, groups, classes, or other key services delivered.
- How Well – service quality, such as beneficiary satisfaction with services, timeliness/access, staff training/certification, and fidelity to peer-based models.
- Better Off – key outcomes showing whether beneficiaries are better off, such as changes in recovery, employment, housing stability, service engagement, and health events (e.g., emergency department or crisis utilization).

Grantees must submit these data annually and provide a brief narrative explaining major trends, notable changes, Medicaid or third-party billing progress/status/barriers, and/or data limitations.

Additionally, applicants must upload a project timeline outlining the initiation of services and project activities. The timeline must:

- Describe the resources available to the project (staffing, partnerships, infrastructure, other committed funding).
- Outline the specific peer-based activities to be delivered (e.g., drop-in services, peer groups and outreach).

SEC. 1.05 TARGET POPULATION AND SERVICE AREA

The overall intent of this RFP is to promote long-term sustainability by supporting providers in achieving readiness for Medicaid billing and other third-party reimbursement. The Trust intends to fund programs that are aligned with the Alaska 1115 Behavioral Health Demonstration waiver regions, as defined in APPENDIX A: DBH 1115 Regions and Communities.

Applicants must specify their service region and define their proposed service area, including:

- Identification of all communities to be served, including hub and rural/remote locations;
- Description of service delivery approach;
- Partnerships or coordination strategies that support service delivery.

SEC. 1.06 PROGRAM FUNDING

The Trust anticipates funding multiple grants as a result of this RFP. Total funds available for all grants to be awarded in this program are anticipated to not exceed \$2,000,000 per year. Continuation of any grants resulting from this RFP is contingent upon trustee approval.

Proposed Budget: Applicants must submit a budget proposal for the first fiscal year of the project and a subsequent year using the form in APPENDIX B. The proposed budget detail and narrative must support the

program's results-based service delivery and staffing requirements stated in this RFP. Note that the grant award will be for one year. At the discretion of the board of trustees, a project funded under this RFP may be considered for one additional year.

Other agency funding: As part of their proposal, applicants must provide a list of all other agency funding received and applied for.

Applicants must clearly describe their organization's current status and readiness to bill Medicaid and/or third-party payers for peer support services. This includes:

- Current billing status (e.g., actively billing Medicaid, enrolled but not yet billing, in the process of enrollment, or not yet pursuing billing);
- Types of peer services currently billed, if applicable;
- Infrastructure in place to support billing (e.g., electronic health record systems, credentialing processes, supervision structures, billing staff or contractors);
- Known barriers to billing (e.g., workforce limitations, geographic constraints, administrative capacity);
- A plan to advance billing readiness over the grant period, where applicable.

The Trust recognizes that billing for peer support services is still developing in Alaska, and that not all providers will have fully established billing infrastructure at the time of application. However, applicants must demonstrate a clear understanding of billing pathways and describe concrete steps toward sustainable financing models.

Proposals will be evaluated, in part, on the applicant's ability to articulate a realistic pathway toward financial sustainability, including—but not limited to—Medicaid or third-party reimbursement where appropriate.

SECTION 2. APPLICANT QUALIFICATIONS

SEC. 2.01 AGENCY EXPERIENCE

This RFP is intended to fund organizations with existing peer-based programs seeking to enhance or expand their services. The Trust is not seeking proposals to establish new programs at this time.

Proposals will be evaluated on the applicants demonstrated experience serving Trust beneficiaries and their capacity to deliver the proposed services. This includes the organization's history of compliance with grant requirements and previous experience providing the same or similar services.

SEC. 2.02 PROJECT STAFFING

Project staffing must be sufficient, and staff must be qualified, to implement the proposed activities to meet program goals and the anticipated outcomes. Resumes and professional credentials for key project personnel must be provided as part of the response.

SEC. 2.03 ADMINISTRATIVE, MANAGEMENT, AND FACILITY REQUIREMENTS

The applicant must demonstrate the agency's sustainable fiscal and administrative capacity to responsibly administer the grant and the capability to meet reporting and management requirements. The proposal must also describe the procedures that will be in place to protect client confidentiality compliant with State and federal standards.

SEC. 2.04 SUPPORT/COORDINATION OF SERVICES

Applicants must demonstrate the proposed project has the necessary support and coordination for the successful delivery of services. The proposal must address the following:

1. Community support where services are proposed;
2. Involvement of the public and potential service recipients in the planning process;
3. Partnerships and collaborations specific to the proposed project; and
4. Coordination with necessary referring agencies and the role of each described.

SECTION 3. GENERAL INSTRUCTIONS FOR PROPOSAL SUBMISSION

SEC. 3.01 ELIGIBILITY

Per 20 AAC 40.205, any entity, including a government agency, with an interest in serving beneficiaries or otherwise advancing the mission of the authority is eligible to receive an authority grant.

Eligible applicants include nonprofit organizations; political subdivisions of the state such as municipalities, cities, organized boroughs, and Regional Educational Attendance Areas; other State agencies; and Alaska Native Tribes. An individual is not eligible to receive a grant.

Applicants must provide the agency's current State of Alaska Business License number and a current governing board member roster which includes titles, contact information, and terms of office for each seat (if applicable).

Applicants who have had a contract or grant to help produce this RFP are not eligible to apply and any submitted proposal will not be considered.

SEC. 3.02 ACCEPTANCE OF TERMS

By submitting a proposal, an applicant accepts all terms and conditions of this RFP including all identified attachments and guidelines and any other applicable statutes and regulations. Copies of these may be accessed through the contact person identified on the cover page or through the web address identified in this RFP.

If a grant is awarded, this RFP and the applicant's proposal become part of the grant agreement. The applicant will be bound by the provisions contained in the awarded proposal unless the Trust agrees that specific parts of the proposal are not part of the agreement.

Proposals and other materials submitted in response to this RFP become the property of the Trust and may be returned only if the Trust allows. Proposals are public documents and may be inspected or copied by anyone after grants have been awarded.

SEC. 3.03 SUBMISSION INSTRUCTIONS

Applicants must submit one copy of their proposal via email, mail or courier, or Alaska ZendTo to the contact person listed on the cover page of this RFP. The Trust recommends sending a proposal enough ahead of time to ensure the proposal is delivered by the deadline for receipt of proposals. Faxed or oral proposals will not be accepted

Submission by email

The proposal must be submitted as a digital copy in PDF format. The email must contain the RFP project title in the subject line. Please note that email transmission is not instantaneous, and the maximum size of a single email (including all text and attachments) that can be received by the Trust is 20mb (megabytes).

Submission by mail or courier

The proposal must be submitted as a hard copy in a sealed package. The package must include a USB thumb drive with a digital copy of the proposal in PDF format.

Submission by Alaska ZendTo

The proposal must be submitted as a digital copy in PDF format via Alaska ZendTo, <https://drop.state.ak.us>. Offerors must include the RFP project title in the ZendTo note.

SEC. 3.04 PRE-PROPOSAL CONFERENCE

A pre-proposal conference will be held at 1:00 P.M Alaska Time on May 13, 2026 via Zoom. To participate please use the following meeting link:

<https://us02web.zoom.us/j/87142662406?pwd=CQ2HgP80WqDAvC2sazHWxJN9fo68vR.1>

Meeting ID: 871 4266 2406

Passcode: Trust

SEC. 3.05 INQUIRIES

Applicants should immediately review this RFP for defects and questionable or confusing content. Questions about the RFP that can be answered by directing the applicant to a specific section in the RFP, may be answered verbally by the contact person identified on the cover page. Questions that cannot be answered by directing an applicant to a specific section of the RFP may be declared to be of a substantive nature. The applicant will be directed to submit the question in writing to the contact person at the email address on the cover page no later than the Deadline for Written Inquiries, also identified on the cover page. This will allow issuance of any necessary amendments and/or clarifications to all prospective applicants.

Applicants are responsible for monitoring the State's Online Public Notice website located at <https://aws.state.ak.us/OnlinePublicNotices/> for any subsequent clarifications or amendments that may be issued regarding this solicitation.

SEC. 3.06 PROPOSAL COSTS AND CONTENT

The Trust will not be responsible for any expenses incurred by the applicant prior to the authorized grant performance period. All costs of responding to this RFP are the responsibility of the applicant. The applicant is responsible for the content of their proposal.

This RFP is for a one year period, beginning September 1, 2026 through August 31, 2027. At the discretion of the board of trustees, a project funded under this RFP may be considered for one additional year. The annual decision to continue funding for the subsequent year is based on the following general conditions:

1. the Trust's judgment that there is a continued need for the grant project service;
2. the grantee's satisfactory performance during the previous grant year; and
3. the availability of sufficient grant program funds, and whether continuation of the financing is consistent with the Trust's priorities.

Applicants will submit a budget proposal for year one of the grant only. Funding in each subsequent year will require submission and approval of documents needed to update service plans, evaluation measures, and budgets.

The Trust will notify grantees of specific submission requirements necessary to qualify for consideration of continued funding.

SEC. 3.07 PROPOSAL REVIEW

Following the deadline for receipt of proposals, no revisions will be accepted unless provided in response to a request from the contact person named in this RFP. Proposals will be reviewed following the process outline in 20 AAC 40.235:

1. Proposals will be evaluated in a manner that will avoid disclosure of contents before notices of grant award have been issued.
2. Trust staff will evaluate each proposal for minimum responsiveness and other technical requirements and eliminate nonresponsive proposals from consideration.
3. Copies of responsive proposals will be provided to each interested planning board or beneficiary-related agency, as appropriate, for review. Written comments and/or rankings from these entities must be submitted to Trust staff no later than 20 working days after the proposal due date.
4. Trust staff will review the responsive applications and any advisory comments or rankings received from the planning boards and/or beneficiary-related agency no later than 40 working days after the proposal due date.
5. Using the criteria set out in this RFP, 20 AAC 40.240, and other applicable statutes, regulations, and guidelines, staff will conduct a written evaluation of each responsive proposal based on the contents of the proposal as well as relevant documentation and information regarding the applicant that is available to the Trust.
6. Trust staff shall make a recommendation to the board of trustees.

SEC. 3.08 FINAL DECISION AUTHORITY

At the next appropriate full board meeting, the board of trustees will review the staff recommendation and decide to approve or disapprove the award. Staff recommendations are advisory only. The final decision to approve or disapprove award, the amount of each award, and whether to impose special conditions or modifications rests with the board of trustees. The trustees have the fiduciary responsibility to ensure trust funds are utilized in a manner that improves the lives of Trust beneficiaries. Successful applicants should expect to attend the P&P and full board meetings and be ready to answer questions from trustees.

SEC. 3.09 RFP SCHEDULE

The RFP schedule set out herein represents the Trust's best estimate of the schedule that will be followed. If a component of this schedule, such as the deadline for receipt of proposals, is delayed, the rest of the schedule may be shifted accordingly. All times are prevailing Alaska Time.

- Request for Proposals issued: May 5, 2026
- Pre-proposal conference: May 13, 2026, at 1:00 P.M.
- Written inquiries or protests of the RFP due: May 20, 2026
- Proposals due: May 26, 2026, by 1:30 P.M.
- Statutory advisory boards review period: May 27, 2026 – June 26, 2026
- Proposal evaluation committee: June 20, 2026
- Review by board of trustees' Program & Planning Committee: July 29-30, 2026
- Review by board of trustees (final decision): August 26-27, 2026
- Program Period Begins: September 1, 2026

SEC. 3.10 NOTIFICATION OF GRANT AWARD AND APPEALS

Per 20 AAC 40.245, after the board of trustees decides on the grant award, the Trust will notify each applicant of the final funding decision and any conditions of award or modifications. At least 10 working days after issuance of a notice of intent to award, and following any necessary negotiations for revisions to the proposed budget and scope of services, successful applicants will be issued a Grant Agreement. This formal agreement will contain specific performance and reporting requirements consistent with Trust policy and procedure.

A notice of grant award is a final decision of the Trust. Per 20 AAC 40.415 an applicant may seek review of a grant decision in accordance with 20 AAC 40.900 by filing a protest with the Trust's Chief Executive Officer. A protester may appeal an adverse decision on their protest in accordance with 20 AAC 40.910.

SEC. 3.11 CANCELLATION OF THE RFP / TERMINATION OF AWARD

The Trust may withdraw this RFP at any time and reserves the right to refrain from making an award when such action is deemed to be in the best interest of the Trust. Funds awarded for a grant because of this RFP may be withheld and the grant terminated by written notice from the Trust to the grantee at any time for violation by the grantee of any terms or conditions of the grant award, or when such action is deemed by the Trust to be in the best interest of the Trust.

SECTION 4. SUBMISSION REQUIREMENTS / EVALUATION CRITERIA

SEC. 4.01 SCORING METHOD AND CALCULATION

The proposal evaluation committee (PEC) will evaluate responses against the questions set out in Sections 4.02 through 4.06 and assign a single score for each section. Applicants' responses for each section will be rated comparatively against one another with each PEC member assigning a score of 1, 5, or 10 (with 10 representing the

highest score, 5 representing the average score, and 1 representing the lowest score). Responses that are similar or lack dominant information to differentiate the applicants from each other will receive the same score. Therefore, it is the applicant's responsibility to provide dominant information and differentiate themselves from others.

After the PEC has scored each section, the scores for each section will be totaled and the following formula will be used to calculate the amount of points awarded for that section:

$$\frac{\text{Offeror Total Score}}{\text{Highest Total Score Possible}} \times \text{Max Points} = \text{Points Awarded}$$

Example (Max Points for the Section = 100):

	PEC Member 1 Score	PEC Member 2 Score	PEC Member 3 Score	PEC Member 4 Score	Combined Total Score	Points Awarded
Proposal 1	10	5	5	10	30	75
Proposal 2	5	5	5	5	20	50
Proposal 3	10	10	10	10	40	100

Offeror 1 was awarded 75 points:

$$\frac{\text{Offeror Total Score (30)}}{\text{Highest Total Score Possible (40)}} \times \text{Max Points (100)} = \text{Points Awarded (75)}$$

Offeror 2 was awarded 50 points:

$$\frac{\text{Offeror Total Score (20)}}{\text{Highest Total Score Possible (40)}} \times \text{Max Points (100)} = \text{Points Awarded (50)}$$

Offeror 3 was awarded 100 points:

$$\frac{\text{Offeror Total Score (40)}}{\text{Highest Total Score Possible (40)}} \times \text{Max Points (100)} = \text{Points Awarded (100)}$$

SEC. 4.02 ELIGIBILITY CRITERIA

Proposals that fail to meet the minimum responsiveness requirements below will be eliminated from consideration.

met?

Applicant is eligible per 20 AAC.205. <i>If applying as a non-profit organization, confirm non-profit status is documented</i>	Y / N
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a) The agency must be listed on the State's non-profit corporation database "in good standing" confirmed at http://commerce.alaska.gov/CBP/Main/CBPLSearch.aspx?mode=Corp; and/or b) The agency's current 501(c)(3) status is confirmed on the Exempt Organizations page, accessible at IRS Tax Exempt Organization Search http://www.irs.gov/Charities-&-Non-Profits/Exempt-Organizations-Select-Check c) If the agency is a non-profit subsidiary, a verifying letter from the parent non-profit agency must be included. The parent corporation must meet criteria a and/or b. <u><i>If applying as a Federally recognized tribal entity, please verify the following criteria.</i></u> a) A correct Waiver of Sovereign Immunity is included as an attachment to the proposal and indicates the correct fiscal years and duration of the solicitation. b) The tribe is listed on the Federal Register as an Alaska Native Entity recognized and eligible to receive services from the U.S. BIA, http://www.bia.gov/cs/groups/public/documents/text/idc-041248.pdf. <u><i>If applying as a government entity, please ensure the following criterion is met.</i></u> The agency is a government entity, such as the University; an incorporated municipality (verify at http://commerce.alaska.gov/dnn/dcra/Home.aspx); or an REAA under AS 14.08.031 (verify at http://education.alaska.gov/Facilities/pdf/doe2008map.pdf).	
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SEC. 4.03 TECHNICAL REQUIREMENTS

met?

Proposal was received on or before the deadline.	Y / N
Proposal is complete, including the other agency grant funding information, and is signed and dated by a person authorized to enter into legal agreements on behalf of the applicant.	Y / N
Proposal includes a State of Alaska business license number.	Y / N
The proposal contains current applicable organizational documents: • Current governing board roster, which includes titles, contact information, and terms of office for each seat (if applicable). • Current strategic plan or equivalent planning document (if available). • Organization chart showing leadership and reporting relationships. Please indicate whether the listed individuals are employees or contractors. • Project organization chart showing the relationship of this project to other functions within the organization. • Resumes for the key program staff (two pages or less per individual) who will perform Trust	Y / N

grant activities, or whose positions will be funded by the Trust.

SEC. 4.04 PROGRAM GOALS, OUTCOMES, ACTIVITIES, EVALUATION

*max
points*

The proposal demonstrates a thorough understanding of grant program goals, and the proposal meets or exceeds the anticipated outcomes described in the RFP. The proposal clearly identifies the proposed target population and service area and meets the intent of the services solicited. The timeline proposed for initiation of services and project activities is compatible with program intent.	30
The proposal provides a description of proposed peer-based services and how they will enhance or expand existing programming, which includes: • A description of the applicant's current status and future plans related to Medicaid and/or third-party billing for peer services; and • A narrative which includes progression toward a sustainable financing model.	20
The proposal includes potential evaluation methods, indicators and data gathering strategies aligned with the program reporting requirements outlined in Section 1.04.	20

SEC. 4.05 PROPOSED BUDGET AND PROJECT VIABILITY

*met? /
max
points*

The totals, overall and by line item, are correct, and the year one narrative and detail are mutually consistent.	Y/N
Budget detail and narrative are included and are formatted according to Section 1.06, internally consistent, and supportive of program intent.	Y/N
Applicant has provided a current financial statement, including balance sheet, profit & loss statement, and cash flow statement. If the organization's fiscal year has recently ended and the financial statements are not yet finalized, please provide draft or internally-prepared versions, certified as correct by the appropriate staff member.	Y/N
Applicant has provided a copy of the organization's most recently filed IRS Form 990 (non-profit	Y/N

organizations only).	
Applicant has provided a copy of the organization's most recent financial audit. If the organization has not had a financial audit, the applicant provides a statement explaining that.	Y/N
Proposed costs are reasonable and substantiated in the narrative. The proposal clearly demonstrates that the project is achievable with the resources demonstrated.	20

SEC. 4.06 QUALIFICATIONS, EXPERIENCE, STAFFING, MANAGEMENT, AND FACILITIES

*max
points*

The applicant's previous experience in providing the same or similar services or projects meets the requirements, through a brief history demonstrating fiscal and administrative capabilities. The proposal must demonstrate applicant's ability to responsibly administer the grant, including both sustainable fiscal and administrative capabilities necessary to support the project.	35
Key applicant staff providing support services is qualified and competent as demonstrated by professional credentials and resumes. The proposed staff orientation and training plan is adequate for program needs. The proposal describes and addresses any safety concerns for both clients and staff.	20

Trust

Alaska Mental Health Trust Authority

Peer-Run Recovery Oriented Program

RFP 19899

Amendment #1

Issued May 14, 2026

**This amendment is being issued to answer questions submitted by interested applicants,
and made some edits to the Request for Proposals.**

Important Note to Applicants: You must sign and return this page of the amendment document with your proposal. Failure to do so may result in the rejection of your proposal. Only the RFP terms and conditions referenced in this amendment are being changed. All other terms and conditions of the RFP remain the same.



Valette Keller

Procurement Officer

907.269.6039

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ORGANIZATION SUBMITTING PROPOSAL

AUTHORIZED SIGNATURE

DATE

Questions submitted by potential applicants and answers from the Trust:

Question 1: How are peer support service providers defined by the AMHTA in this RFP? Are they required to meet [State of Alaska certifications](#)?

Answer: For the purposes of this RFP, "peer support providers" broadly includes individuals with lived experience (e.g. mental health, substance use, trauma, homelessness, caregiving, or recovery-related experience) who provide support, mentorship, and navigation. We are not requiring that peer roles be filled by individuals certified through the Alaska Commission for Behavioral Health Certification.

Question 2: Does this funding apply to youth and adult peer supports or are there age restrictions on the population served? Are there priority populations within that age range?

Answer: This RFP is specifically for adult peer support services, ages 18 and older. There are no designated priority populations within that age range. See Changes 1 and 2 below.

Question 3: Can supervisory positions be funded?

Answer: There is no limitation in the RFP on funding supervisory positions.

Question 4: For the 2-year budget - do the budgets need to be the same each year or can they include different expenses to be covered and different amounts?

Answer: There is no requirement in the RFP that the budgets for each year be the same.

Question 5: Section 3.07 Proposal Review states, "Copies of responsive proposals will be provided to each interested planning board or beneficiary-related agency, as appropriate, for review." How is the Trust determining if a planning board or beneficiary-related agency is "interested"? Might an applicant agency be reviewing proposals? Please provide a list of organizations the Trust plans to invite as agency reviewers.

Answer: Planning boards are the Trust's Statutory Advisory Boards, and their interest will be determined by asking them. No applicant agencies will be reviewing applications. The Trust Advisory Boards are: Governor's Council on Disabilities and Special Education, Alaska Mental Health Board, Advisory Board on Alcoholism and Drug Abuse, and the Alaska Commission on Aging.

Question 6: How will proposals be assigned to agencies? Will multiple agencies review the same proposal? If so, what is the minimum and maximum number of agencies that might review a single proposal?

Answer: The Trust Advisory Boards will be provided with all applications for review and comment.

Question 7: How will staff recommendations be communicated with applicants after the decision?

Answer: The Trust will issue a Notice of Staff Recommendation to Trustees to all applicants.

Question 8: What feedback will be provided to applicants explaining rationale for board of trustees' decision?

Answer: Applicants are encouraged to attend the Program and Planning Committee Meeting and the full board of trustees meeting where this project will be considered by trustees. The dates for those meetings are listed in Section 3.09 RFP Schedule on page 10 of the RFP.

Question 9: Who are the parties on the proposal evaluation committee (PEC)?

Answer: The Proposal Evaluation Committee will be made up of Trust staff.

Question 10: Are virtual services not eligible?

Answer: Section 1.03 Program Services / Activities on page 4 states, "Services are to be delivered in person (fixed-site or community-based settings) or a combination of in-person and virtual options."

Question 11: Since there are no narrative questions in the RFP, should we arrange this by section?

Answer: There is no required format for proposals. Applications should address all the elements in the RFP in a way that addresses all the evaluation criteria outline in Section 4.

Question 12: Does the Trust recommend an RBA (results-based accountability) framework? Would like to use tools that other Alaskan peer leaders are using so we can easily share process and collaborate.

Answer: As referenced in Section 1.04 Program Evaluation and Reporting Requirements on page 5 of the RFP, we require grantees to use the RBA framework. We are also interested in learning about the reporting tools other Alaskan peer leaders use to demonstrate results and outcomes.

Question 13: 1. Do you have any idea on the amounts and number of awards that will be granted?

Answer: There is no set quantity of grants or amount per grant that will be awarded from this RFP.

Question 14: Could grantees be awarded an amount less than or more than applied for? What are the options and process for any budget changes or amendments both between grant writing and award as well as between grant writing and year 2 (if funded)?

Answer: The board of trustees, when considering the grant applications for approval, may also change the award amount. Final funding amounts are at the discretion of the board of trustees, with input from the PEC.

Continuation of any grant resulting from this RFP for a second year is contingent upon trustee approval. The annual decision to continue funding for the subsequent year is based on the general conditions listed in Section 3.06 Proposal Costs and Content, on page 7 of the RFP.

Question 15: Is there a list of allowable/unallowable costs? For example, would a vehicle purchase be allowed?

Answer: Applicants should include all reasonable costs in their proposed budget.

Question 16: We are very interested in applying; however, it looks like we need an AK based brick and mortar partner. With the tight timeline, do you by chance have any organizations that would want to partner on the application?

Answer: Since this is an active competitive solicitation, we are not able to assist

Changes to the RFP:

Change 1: **Section 1.01 Introduction and Program Description** on page 3, remove the last paragraph and replace with the following:

“This RFP will fund peer-based services that support adults experiencing early or emerging behavioral health challenges, those who may be reluctant to engage with traditional mental health and/or substance use treatment, and those seeking support to maintain their recovery.”

Change 2: **Section 1.02 Program Goals and Anticipated Outcomes** on page 4, remove the first paragraph and replace with the following:

“This RFP seeks to enhance or expand existing peer-led recovery support services for adult Trust beneficiaries. The proposed project must demonstrate a thorough understanding of the grant program goals and outcomes. Key anticipated outcomes include:”

Change 3: **Section 3.01 Eligibility** on page 7, remove the second paragraph and replace with the following:

“Eligible applicants include nonprofit organizations; political subdivisions of the state such as municipalities, cities, organized boroughs, and Regional Educational Attendance Areas; and Alaska Native Tribes. An individual is not eligible to receive a grant.”

Change 4: **Section 3.06 Proposal Costs and Content** on page 9, remove the second to last paragraph and replace with the following:

“Applicants will submit a budget proposal for the first year of the grant and one subsequent year. Funding in each subsequent year will require submission and approval of documents needed to update service plans, evaluation measures, and budgets.”

Change 5: Remove the entire **Section 4.02 Eligibility Criteria** on pages 11-12 and replace with the following:

	<i>met?</i>
Applicant is eligible per 20 AAC.205. <u><i>If applying as a non-profit organization, confirm non-profit status is documented</i></u> a) The agency must be listed on the State's non-profit corporation database "in good standing" confirmed at https://www.commerce.alaska.gov/cbp/main/search/entities and/or b) The agency’s current 501(c)(3) status is confirmed on the Exempt Organizations page, accessible at IRS Tax Exempt Organization Search https://www.irs.gov/charities-non-profits/tax-exempt-organization-search c) If the agency is a non-profit subsidiary, a verifying letter from the parent non-profit agency must be included. The parent corporation must meet criteria a and/or b. <u><i>If applying as a Federally recognized tribal entity, please verify the following criteria.</i></u> a) A correct Waiver of Sovereign Immunity is included as an attachment to the proposal and indicates the correct fiscal years and duration of the solicitation.	Y / N

- | | |
|--|--|
| <p>b) The tribe is listed on the Federal Register as an Alaska Native Entity recognized and eligible to receive services from the U.S. BIA,
https://www.federalregister.gov/documents/2024/12/11/2024-29005/indian-entities-recognized-by-and-eligible-to-receive-services-from-the-united-states-bureau-of</p> <p><i>If applying as a government entity, please ensure the following criterion is met.</i></p> <p>The agency is a government entity, such as the University; an incorporated municipality (verify at https://www.commerce.alaska.gov/web/dcra/LocalBoundaryCommission/MunicipalCertificates); or an REAA under AS 14.08.031 (verify at https://www.elections.alaska.gov/reaa/districts/).</p> | |
|--|--|

Change 6: Remove the entire **APPENDIX B – Budget Proposal** and replace with the attached **APPENDIX B - Budget Proposal rev A1**. This revision corrects the summation formulas.

Trust

Alaska Mental Health Trust Authority

Peer-Run Recovery Oriented Program

RFP 19899

Amendment #2

Issued May 15, 2026

**This amendment is being issued to answer questions submitted by interested applicants,
and made some edits to the Request for Proposals.**

Important Note to Applicants: You must sign and return this page of the amendment document with your proposal. Failure to do so may result in the rejection of your proposal. Only the RFP terms and conditions referenced in this amendment are being changed. All other terms and conditions of the RFP remain the same.



Valette Keller

Procurement Officer

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ORGANIZATION SUBMITTING PROPOSAL

AUTHORIZED SIGNATURE

DATE

Clarification of previous questions submitted by potential applicants and answers from the Trust:

Amendment 1 Question 2:

Does this funding apply to youth and adult peer supports or are there age restrictions on the population served? Are there priority populations within that age range?

Amendment 1 Answer:

This RFP is specifically for adult peer support services, ages 18 and older. There are no designated priority populations within that age range. See Changes 1 and 2 below.

Trust Clarification:

The primary focus of this RFP is specifically for adult peer support services, ages 18 and older. There are no designated priority populations within that age range. Families and youth will be considered a secondary population.

See revised Changes 1 and 2 below.

Changes to the RFP:

Change 1: **Section 1.01 Introduction and Program Description** on page 3, remove the last paragraph and replace with the following:

“This RFP will fund peer-based services that support adults, ages 18 and older, who are experiencing early or emerging behavioral health challenges, those who may be reluctant to engage with traditional mental health and/or substance use treatment, and those seeking support to maintain their recovery. Families and youth will be considered a secondary population.”

Change 2: **Section 1.02 Program Goals and Anticipated Outcomes** on page 4, remove the first paragraph and replace with the following:

“This RFP seeks to enhance or expand existing peer-led recovery support services for adult Trust beneficiaries, ages 18 and older. Families and youth will be considered a secondary population. The proposed project must demonstrate a thorough understanding of the grant program goals and outcomes. Key anticipated outcomes include:”